

# APPRENTICESHIP APPLICATION PROCESS

## Request for Accommodations Form

If you have a physical or mental impairment (including learning disabilities) that you believe may affect your ability to complete any aspect of the apprenticeship application process, you may be eligible for accommodation. The information requested below, and any documentation regarding your disability or your need for accommodation, will be considered *strictly confidential* and will not be shared with any outside source without your express written permission.

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

The application process has three parts: (1) an application form, (2) a test battery, and (3) for applicants who qualify (based on their applications and test scores), an oral interview. Which part(s) of the process are you requesting an accommodation for?

\_\_\_ Application Form

\_\_\_ Test Battery

\_\_\_ Oral Interview

Please describe the accommodations that you are requesting.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

In most cases, *you* will need to provide: (1) DOCUMENTATION OF YOUR DISABILITY and (2) DOCUMENTATION OF THE NEED FOR THE ACCOMMODATION YOU HAVE REQUESTED. This documentation should be from a person qualified to render a medical or expert opinion regarding your disability. For example, documentation of learning disabilities might come from psychologists, school L.D. specialists or other school records; documentation of psychological disorders might come from psychiatrists, psychologists or licensed clinical social workers, or a physician may be qualified to render opinions on specific conditions. *Please discuss the type of documentation available and needed for your disability with a JATC/AJATC official representative and arrange for said documentation to be provided immediately to the AJATC/JATC.*